

**MINUTES - ANNUAL MEETING AND ELECTION - APRIL 5, 2022**

The Library Board of Trustees has appointed Mrs. Joyce Pardee as Chairperson of the Annual Budget Vote & Trustee Election in accordance with the Education Law. The meeting was called to order at 2:40 p.m.

Mrs. Pardee led those present in the Pledge of Allegiance.

The School Board has, at the request of the Library Board of Trustees, also appointed Mrs. Katherine Rath to serve as the Acting District Clerk for the meeting as provided in the Education Law.

Mrs. Rath announced that the purpose of this meeting is:

1. To consider and vote upon the annual appropriation for the expenses of the Harborfields Public Library for the fiscal year beginning July 1, 2022 to be raised by tax on all taxable property in the School District in the amount of \$5,121,362, less any sums received from other sources.
2. To elect one member of the Board of Trustees for the Public Library of this School District. The position is for a term of five (5) years, beginning on July 1st, 2022 and expiring on June 30<sup>th</sup>, 2027, and will fill the position presently occupied by Mrs. Ellen Rieger. The candidate is:

Mrs. Ellen Rieger

3. To transact such other business as may properly come before such meeting.

Mrs. Pardee asked Mrs. Rath if, as Acting Clerk of the District, the law has been complied with in relation to the publishing of the Notice of Annual Meeting and Election. Mrs. Rath responded that the Notices of the Annual Meeting and Election, both in English and Spanish, were published four times in The Times of Huntington, Northport and East Northport, legal ad section, on February 17<sup>th</sup>, March 3<sup>rd</sup>, March 17<sup>th</sup> and March 24<sup>th</sup>, 2022, and in the Long Islander Newspaper, legal ad section, on February 17<sup>th</sup>, March 3<sup>rd</sup>, March 17<sup>th</sup> and March 31<sup>st</sup>, 2022, and signed and notarized affidavits from both newspapers confirming such publications were provided as attached. Mrs. Pardee noted that it is within the power of this meeting to dispense with the reading of the "Official Notice."

Motion by Mrs. Spreckels, seconded by Ms. Flamm, to dispense with the reading of the "Official Notice" carried unanimously.

Mrs. Pardee asked that Mrs. Rath read the qualifications of a voter. Mrs. Rath stated that in order to vote in this election, a voter must be:

1. A citizen of the United States.
2. 18 years of age or over.
3. A district resident for the past 30 days.

Mrs. Rath announced the appointment of the Inspectors of Election.

The Library Board of Trustees has appointed, and notification in writing has been sent to, the following Chairperson, Chief Inspector and Inspectors of Election:

**INSPECTORS OF ELECTION \***

- 1.) Joyce Pardee, Chairperson
- 2.) Deborah Spreckels, Chief Inspector
- 3.) Pamela Flamm
- 4.) Jennifer Ritchie

\*Clare Intemann was approved but was unable to work the vote due to a family emergency and was excused by Mrs. Rath.

## **MINUTES - ANNUAL MEETING AND ELECTION - APRIL 5, 2022 – (Continued)**

The Inspectors of Election were administered the OATH OF OFFICE by our attorney, Mr. Robert Cohen.

Mrs. Rath stated that a list of all persons to whom an absentee ballot has been issued was available for inspection, upon request prior to the vote, in the office of the Acting District Clerk. No absentee ballots can be accepted after 5:00 p.m. on Tuesday, April 5, 2022.

The voting machine was inspected by the Chairperson, Joyce Pardee, the Chief Inspector, Deborah Spreckels, Acting District Clerk, Katherine Rath, and our attorney, Robert Cohen. The Tabulator number, seal number and protective number were noted and recorded.

At 3:00 p.m., Mrs. Pardee announced that voting may begin.

At 8:55 p.m., an announcement was made to anyone in the library who has not voted to do so at this time and that all doors of the polling place will be closed at 9:00 p.m.

At 9:00 p.m., Mrs. Pardee announced that the doors of the polling place were closed but that all persons within the polling place shall have an opportunity to vote. At 9:00 p.m., the doors were closed and all persons within the polling place voted. The polls were declared closed.

After direction from the Acting District Clerk, the tabulator machine was locked and (2) computerized tapes were printed from the machine as an official record of the results of the vote, one provided to Lamb & Barnosky and one retained by the Acting District Clerk. The tabulator tape was read and compared with the poll lists and numbered ballot stubs. Each tape was signed by the Custodian of the Board of Elections, Mr. John Ehrlich, and by Chief Inspector, Mrs. Deborah Spreckels. The seals on the machine were then cut by the Custodian of the Board of Elections, Mr. John Ehrlich, and the memory cards containing the computerized tally reports were handed to the Acting District Clerk, Mrs. Rath, for retention. Mrs. Rath was also given all voted ballots from the machine. There was one spoiled ballot. These ballots must be retained for 1 year. Chairperson, Joyce Pardee, and Chief Inspector, Deborah Spreckels, opened all certified envelopes containing absentee ballots. The absentee ballots were then counted while being witnessed by Acting District Clerk, Katherine Rath and Attorney, Lauren Schnitzer. The results were recorded and the numbers were added to the tally from the tabulator machine. The official results of the election were announced by Attorney, Lauren Schnitzer, from Lamb & Barnosky.

The budget passed, (167) – YES, (22) – NO. Of the (189) total votes for the budget, there were (100) in-person and (67) absentee “YES” votes, as well as (9) in-person and (13) absentee “NO” votes. Of the (178) total votes received for Mrs. Rieger as Trustee, there were (104) in-person and (74) absentee votes. There were no write-ins. There were also (6) absentee ballots that did not include a vote for Trustee, which are considered “blank”. A copy of the *Official Tally of Votes* is attached.

The *Official Tally of Votes* was signed by the Chairperson, the Chief Inspector, all Election Workers, the Acting District Clerk and our Attorney. It will be filed with the District Clerk of the Harborfields School District by Lamb & Barnosky within 24 hours.

Motion by Ms. Flamm, seconded by Mrs. Ritchie, to adjourn the meeting at 9:23 p.m.

Respectfully submitted,

Katherine Rath, Acting District Clerk  
for Mr. David Clemens, Secretary